

#### **PCC Advisory Committee**

# PCC Field Committee Co-Advisors Roles and Responsibilities

## **Purpose**

The purpose of the Postal Customer Council (PCC) Field Committee Co-Advisors is to provide field support and expertise on how to strengthen the PCC partnership and expand the PCC community.

#### Structure

- The PCC Field Committee Co-Advisor position consists of one Postal District Manager and one Postal Area Marketing Manager.
- The PCC Field Committee Co-Advisors will hold this position for a maximum of two years. Prior to the end of the term, the National PCC Program Office will complete the selection of the new PCC Field Committee Co-Advisors. After the PCC Field Committee Co-Advisors' terms end, they are not eligible to serve another term.

## Responsibilities

- 1. Supports the establishment of new PCCs nationwide as assigned by the National PCC Program Office in partnership with the Member-at-Large.
- 2. Attends and participates in quarterly and monthly PCCAC meetings with the National PCC Program Office.
- 3. Plays an active role in the planning of and participation at PCC University training events in your assigned area.
- 4. Supports the National Postal Forum by participating in PCC activities as defined by the National PCC Program Office (e.g., PCC Opening Session, PCC Workshops, PCC Reception, PCC Booth, etc.).
- 5. Plays an active role in the planning of and participation at the PCC Leadership Awards Celebration.
- 6. Achieves annual objectives as defined by the National PCC Program Office.
- 7. Stays abreast of current hot topics and industry trends that could impact the PCC community and share with the PCCAC leadership team.
- 8. Plays an active role in your PCC community and mentors other PCCs as applicable.
- 9. Attends the quarterly PCC Customer Cafés and participates as needed.